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G L E A N E R S

Virtual Summer Nutrition Club Partner Agreement

Gleaners Food Bank Nutrition Staff is responsible for:

- Prompt communication with partner.
- Planning and providing online content for three (3) interactive nutrition lessons which your site will have access to virtually through Gleaners NutritionHub website and social media pages.
- Printer-friendly, downloadable recipe handouts and activities available on the NutritionHub website and social media pages, and/or hard copies that can be made available upon request.
- Working with site coordinators to plan in-person activities as appropriate and if possible.
- Ensuring that Nutrition Manager and Nutrition Intern adhere to national and local food safety standards for proper food handling.
- Encouraging partner's staff members to promote the information taught by Gleaners Food Bank Nutrition Staff beyond Summer Nutrition Club.
- Remaining available for continued support and conversation about nutrition beyond Summer Nutrition Club 2020 dates.

Partner (insert site name here) _____ is responsible for:

- Prompt communication with Gleaners Food Bank staff, especially if part(s) of a lesson are not working well or if a suggestion can be made by the site coordinator, the summer staff, or the children/families participating in the summer program on how to make the program more effective.
- Signing and returning the photo release form found on the backside of this agreement.
- Ensuring that the lesson materials are distributed to participating families by methods including emailing links to materials on the NutritionHub website or social media pages, printing out handouts for weekly pick-ups, and/or posting information on social media pages.
- Completing a follow-up survey after Summer Nutrition Club ends to note how nutrition lessons have impacted the community, including children and staff members.

If holding Summer Nutrition Club lessons during in-person camp:

- Providing on-site staff who can actively assist with nutrition education lessons, at least 1 staff member per group of 20 children. Staff will help to facilitate lesson activities, keep children safe and focused, help to hand out materials, and attend to any special needs.
- Encouraging staff to promote Summer Nutrition Club information during and beyond the Summer Nutrition Club 2020 session.
- Space in facility to hold nutrition lessons, including adequate electrical outlets for equipment, and a projector or monitor to display weekly video lessons.
- Maintaining clean and safe buildings where program is to be held.
- Communicating with parents/guardians that the recipes are for the children to bring home to share with their families and help with distributing the handouts.

Gleaners Nutrition Staff Signature:

Partner Staff Signature:

Date:

Date:

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G L E A N E R S

Virtual Summer Nutrition Club Photo Release Form

If you have any opportunities to take photos of Summer Nutrition Club in action at your site, or to collect photos from families participating in the program at home, we would love for you to share them with us! Please carefully read and sign the form below before sending any pictures to the Gleaners Nutrition staff.

I, _____, hereby authorize the use of photographs or videos of the children in Summer Nutrition Club who have previously provided our organization with parent/guardian signature and approval of photo release, as well as those of our staff who have provided approval of photo release. These photographs and or videos will be for promotion purposes for Gleaners Food Bank of Indiana, Inc. and Feeding America or/by the electronic or print media in conjunction with programs of Gleaners or the issue of hunger. The use of these photographs and videos for these purposes are given freely, with no expectation of compensation from Gleaners or any other entity, to help alleviate hunger.

Check one of the following:

- I agree with all the above, and all our youth participants/staff have submitted previous photo release forms.
- I agree with all the above, and I will verbally identify youth participants/staff who have not submitted photo release forms.
- I do not agree with either of the above statements and do not authorize the use of any photographs or videos taken of youth participants/staff at our facility.

(Signature of Summer Nutrition Club Partner Staff) (Date)

Phone: _____

Address: _____

City/State/Zip: _____

Please return to Gleaners Food Bank Summer Nutrition Club Staff by emailing form to lconner@gleaners.org by Wednesday, June 17, 2020.